

BEL-AIR VILLAGE ASSOCIATION, INC.

40 Solar Street, Bel-Air Village, Makati City

Tel. No. 88523-8215/8895-4011/8897-1856 Fax - 8895-9412

Email: belairvillageassociation@gmail.com

(Date)

Dear Resident:

Please accomplish this form with the following information and return the same immediately to the Association to update our records on Village residents. The information contained herein will be treated with utmost confidentiality. Thank you for your cooperation.

() Incoming

() Transfer

Name: _____ Nationality: _____

Address: _____

Former address in Bel-Air (if applicable): _____

Civil Status: () Single () Married () Separated () Divorced

Name of Spouse: _____

Dependents (Please list down the names and ages):

No. of Household Helpers: _____

Employer: _____

Business Address: _____

Position: _____

Contact Numbers:(Residence) _____ (Office) _____

PAGE 2.....

Name of Lessor/Property Owner: _____

Address: _____

Contact Numbers: (Residence)_____ (Office)_____

Duration of Lease: From: _____ To: _____

Association dues to be paid by: () Property Owner-Lessor
() Tenant-Lessee

NOTE :

1. We advise you to register your domestic helpers with the Security Headquarters at 40 Solar Street, Bel-Air 3 before employing them to determine if they have any derogatory records.

ID renewals can be made at the Security Main Office in Solar Street and at the Substation Detachment, Park 2, Hercules St.
2. Secure your car stickers at the Association Office to facilitate your entry into and exit from any of the Village gates.
3. Copies of the Building Rules & Regulations are available at the Association for any new construction, major or minor repair.

ALMO/rps