**BAVA BOARD RESOLUTIONS FOR THE PERIOD**

**COVERING 05 JUNE 2019 TO 31 MARCH 2020**

**30 JULY 2019 REGULAR BOARD MEETING**

1. **Resolution No. 2019-07-01**

Title: Resolution to engage an independent consultant who will review, analyze, and make recommendations with respect to the administrative practices, systems, processes, procedures, and policies of BAVA

Resolution No. 2019-07-01

RESOLVED, AS IT IS HEREBY RESOLVED, that BAVA will engage an independent consultant who will review, analyze, and make recommendations with respect to the administrative practices, systems, processes, procedures, and policies of BAVA for the purpose of streamlining them;

RESOLVED, FURTHER, that BAVA will engage Mr. MAMERTO RODRIGUEZ and execute a consultancy agreement with him, for a term of six months, under such terms and conditions (including deliverables) as may be agreed upon by the parties;

RESOLVED, FINALLY, that GOV. JOSE VICENTE L. CAMUS is hereby authorized to negotiate the terms and conditions of, and enter into, the consultancy agreement on behalf of BAVA.

1. **Resolution No. 2019-07-02**

Title: Resolution prohibiting residents of Amapola Street from parking their own vehicles along Amapola Street on the opposite side of their property

Resolution No. 2019-07-02

WHEREAS, that parking slots at Amapola Street were made available for the convenience of all Bel-Air Village residents going to Rockwell and other nearby areas;

WHEREAS, it has been noted that some of these parking slots are used by some residents of Amapola Street as permanent parking spaces for their own vehicles, thereby depriving other village residents of the use of these slots;

WHEREAS, BAVA Resolution No. 2000-11-01 also states that vehicles of residents that cannot be accommodated in their own garages may be parked at the area fronting their residences, and not on the opposite side of the street;

RESOLVED, AS IT IS HEREBY RESOLVED, that residents of Amapola Street are prohibited from parking their own vehicles along Amapola Street on the opposite side of their property;

RESOLVED, FURTHER, that the parking by residents of Amapola Street of their vehicles on BAVA’s Amapola Street parking slots shall be considered as illegal parking;

RESOLVED, FINALLY, that any Amapola Street resident whose vehicle is parked on BAVA’s Amapola Street parking slots will be will be fined one thousand pesos (PhP1,000.00) for every instance of apprehension the BAVA security personnel.

1. **Resolution No. 2019-07-03**

Title: Resolution on hiring two additional maintenance personnel

Resolution No. 2019-07-03

WHEREAS, currently, BAVA employs five maintenance personnel whose function is to sweep the streets of Phase 2 and Amapola Street in the morning and conduct tree-trimming operations in the afternoon;

WHEREAS, there is a need to augment the maintenance workforce to facilitate BAVA’s street-sweeping and tree-trimming operations;

RESOLVED, AS IT IS HEREBY RESOLVED, that two more additional maintenance personnel will be hired by BAVA to augment the current maintenance workforce.

1. **Resolution No. 2019-07-04**

Title: Resolution allocating a budget for a five-day rental of a boom truck for trimming tall trees in the village

Resolution No. 2019-07-04

WHEREAS, the existing boom truck of BAVA cannot reach the crowns of very tall trees in the village;

WHEREAS, there is a need to trim these tall trees for safety and aesthetic reasons;

RESOLVED, AS IT IS HEREBY RESOLVED, that the amount of one hundred thousand pesos (PhP100,000.00) shall be allocated to rent, for a one-time engagement of five days, a boom truck for trimming tall trees in the village.

RESOLVED, FINALLY, that GOV. MA. ROSARIO C. PINEDA is hereby authorized to negotiate and transact with the boom truck service supplier for the purpose of the tree trimming operations in the village.

1. **Resolution No. 2019-07-05**

Title: Resolution on the maximum height limit of residential structures

Resolution No. 2019-07-05

RESOLVED, AS IT IS HEREBY RESOLVED, that residential structures may have a maximum height limit of 10 meters up to the apex of the roof, reckoned from either one of the following:

10 meters from the maximum 1.0-meter ground floor finish reckoned from the average elevation of the sidewalk fronting the property; or

10 meters from the average elevation of the sidewalk fronting the property.

1. **Resolution No. 2019-07-06**

Title: Resolution on the construction works that produce considerable noise

Resolution No. 2019-07-06

WHEREAS, the current construction hours in Bel-Air Village are from 7:00AM to 7:00PM, Mondays to Saturdays;

WHEREAS, there have been residents who have raised complaints of disturbances and noise caused by the commencement of construction work at a time earlier than 7:00AM;

RESOLVED, AS IT IS HEREBY RESOLVED, that while construction hours are from 7:00AM to 7:00 PM, Mondays to Saturdays, construction works that produce considerable noise, such as drilling, hammering, grinding works and other similar activities, will only be allowed starting from 9:00AM, Mondays to Saturdays;

RESOLVED, FINALLY, that residents and property owners on whose properties the noise-producing construction work emanates before 9:00 AM, Mondays to Saturdays, will be fine will be fined one thousand pesos (PhP1,000.00) for every instance of apprehension by the BAVA security personnel.

1. **Resolution No. 2019-07-07**

Title: Resolution on allocating budget for the Tote Bag Painting Workshop

Resolution No. 2019-07-07

RESOLVED, AS IT IS HEREBY RESOLVED, to allocate a budget of Fifty-Five Thousand Pesos (PhP55,000.00) for the Tote Bag Painting Workshop on October 12, 2019 from 9:00AM to 12:00NN.

1. **Resolution No. 2019-07-08**

Title: Resolution appointing three of the newly-elected 2019-2020 BAVA officers as the new authorized signatories of the Association

Resolution No. 2019-07-08

WHEREAS, the Board of Governors elected the new set of Officers/Committee Chairperson of the Association for 2019-2020;

WHEREAS, the depository banks of the Association should be informed of the new signatories of the Association;

RESOLVED, AS IT IS HEREBY RESOLVED, that in accordance with the By-Laws of the Association, the following duly elected officers/governors of the Association whose signatures appear across their respective names, have been appointed as the authorized signatories of the Association until their successors shall have been duly named and authorized:

MILAGROS V. REYES - President

JOSE VICENTE L. CAMUS - Vice-President

PABLITO H. YAP - Treasurer

RESOLVED, FINALLY, that any withdrawal from the Association’s accounts in any of the depository banks must bear any two (2) signatures of the above-mentioned Governors.

1. **Resolution No. 2019-07-09**

Title: Resolution authorizing to file an Opposition with the LTFRB on the E-Sakay route

Resolution No. 2019-07-09

RESOLVED, as it is hereby resolved, that the Association be authorized to file an Opposition before the National Capital Region Office of the Land Transportation Franchising and Regulatory Board in connection with Case No. NCR-PUJ-2018-6-00064 which is an application for a Certificate of Public Convenience / extension of Provisional Authority of E-SAKAY INC. relating to the *Mandaluyong City Hall to MRT Buendia Station* and *MRT Buendia Station to Mandaluyong City Hall* routes;

RESOLVED FURTHER, that the Association names, constitutes, and appoints **MILAGROS V. REYES**, president, as its true and lawful attorney to represent the Association in the aforesaid petition or case, with full and special power and authority to do and perform on behalf of the Association whatever act may be deemed necessary in order to file, prosecute, or pursue such action or claim, including but not limited to preparing and filing, causing the preparation and a filing, of the petition and other pleadings, motions, and other papers, verifying the allegations therein, executing other affidavits or sworn statements, and making certifications against forum-shopping, as well as any appeals that may arise as a result of the resolution in the aforesaid petition or case;

RESOLVED FURTHER, that the Association also names, constitutes, and appoints the law firm of ROMULO MABANTA BUENAVENTURA SAYOC & DE LOS ANGELES, its individual partners and / or associates, with address at the 21st Floor, Philamlife Tower, 8767 Paseo de Roxas St., Makati City, as its attorney-in-fact, for and in its name, place and stead, to do and perform all or any of the following acts, to wit:

a. To file and prosecute the Opposition in LTFRB-NCR Case No. NCR-PUJ-2018-6-00064 filed by E-SAKAY INC.;

b. To execute, sign, subscribe to and deliver any document, affidavit, pleading, verification or certification that may be required in order to file, prosecute or pursue the Opposition, and other instruments and to do such other things, as may aid in the prompt disposition of the foregoing Opposition;

c. To appear and represent the Association at the preliminary conference, mediation, pre-trial conference, trial and all matters relating to any such action or claim, with full power and authority to do and perform on the Association’s behalf, any act and deed which the Association would lawfully do and perform, if acting directly at said proceeding, including the authority to settle, dismiss and compromise, either partially or totally, and to consider:

(i) the possibility of an amicable settlement or a submission to alternative modes of dispute resolution, including mediation;

(ii) the simplification of the issues;

(iii) the necessity or desirability of amendments to the pleadings;

(iv) the possibility of obtaining stipulations or admissions of facts and documents, partially or totally, to avoid unnecessary proof;

(v) the limitation of the number of witnesses;

(vi) the advisability of a preliminary reference of issues to a commissioner;

(vii) the propriety of rendering judgment on the pleadings, or summary judgment, or of dismissing the action should a valid ground therefor be found to exist;

(viii) the advisability or necessity of suspending the proceedings; and

(ix) such other matters as may aid in the prompt disposition of the case.

d. To act as the duly authorized agent or representative of the Association in any proceeding before the Supreme Court, the Court of Appeals, the Regional Trial Court, the Land Transportation Franchising and Regulatory Board, or any other tribunal or agency in the Philippines, in relation to or in connection with the Opposition, and execute, sign, subscribe to and deliver in connection therewith the necessary pleadings, motions, verification, affidavit of merit, certificate of non-forum shopping of any pleadings required to be so verified or certified, and other instruments necessary for such proceeding, including any appeals or petitions taken from any order, resolution or decision issued in the said proceeding.

RESOLVED FURTHER, that the Association gives and grants unto said Attorneys-in-Fact full power and authority to do and perform whatsoever requisite necessary to be done in and about the foregoing premises;

RESOLVED FINALLY, that the Association ratifies and confirms, as it hereby ratifies and confirms, whatsoever said Attorneys-in-Fact shall lawfully do or cause to be done by virtue of this appointment.”

**27 AUGUST 2019 REGULAR BOARD MEETING**

1. **Resolution No. 2019-08-01**

Title: Resolution on allocating a budget to purchase a wood shredder/chipper

Resolution No. 2019-08-01

WHEREAS, the volume of debris from tree-trimming operations is so voluminous such that it poses an eyesore and a health hazard;

WHEREAS, there is a need to improve the efficiency of hauling such debris out of the village;

RESOLVED, AS IT IS HEREBY RESOLVED, That the amount of five hundred eighty thousand pesos (PhP580,000.00) be allocated for the purchase of a wood shredder/chipper.

**24 SEPTEMBER 2019 REGULAR BOARD MEETING**

1. **Resolution No. 2019-09-01**

Title: Resolution on awarding the contract for the renovation of the Paseo de Roxas guardhouse and pedestrian outpost

Resolution No. 2019-09-01

BE IT RESOLVED, AS IT IS HEREBY RESOLVED that the contract for the renovation of the Paseo de Roxas guardhouse and pedestrian outpost amounting to Two Million Eight Hundred Seventy-Nine Thousand Nine Hundred Ninety-Six and 90/100 Pesos Only (PhP2,879,996.90), inclusive of VAT, be awarded to Figura Contractors Development Corporation, in accordance with the terms and conditions of the contract to be executed thereby.

1. **Resolution No. 2019-09-02**

Title: Resolution on Mercedes-Paseo de Roxas four-way stop intersection

Resolution No. 2019-09-02

WHEREAS, in the Mercedes-Paseo de Roxas intersection, only vehicles along Paseo de Roxas and Hydra Street are currently being required to make a full stop;

BE IT RESOLVED, AS IT IS HEREBY RESOLVED, That the Mercedes-Paseo de Roxas intersection shall become a four-way stop;

RESOLVED EVEN FURTHER, That all drivers apprehended for violating BAVA’s traffic rules and regulations shall be required to attend a reorientation regarding such traffic rules and regulations, in addition to other imposable penalties under existing rules and regulations.

1. **Resolution No. 2019-09-03**

Title: Resolution on additional fund for the BAVA employees’ retirement benefits plan for the period from January 1, 2020 to December 31, 2020

Resolution No. 2019-09-03

RESOLVED, AS IT IS HEREBY RESOLVED, to fund the BAVA employees’ retirement benefits plan for the period from January 1, 2020 to December 31, 2020 amounting to P1,100,00.00.

1. **Resolution No. 2019-09-04**

Title: Resolution on hiring two additional BAVA maintenance personnel

Resolution No. 2019-09-04

RESOLVED, AS IT IS HEREBY RESOLVED, that BAVA hire two (2) additional maintenance personnel who will be responsible in cleaning and maintaining the BAVA office, function hall, courtyard, health gym, and other community spaces and facilities.

**29 OCTOBER 2019 REGULAR BOARD MEETING**

1. **Resolution No. 2019-10-01**

Title: Resolution penalizing property owners who use their properties inside Bel-Air Village for purposes other than residential purposes, such as for a commissary or other commercial endeavors

Resolution No. 2019-10-01

WHEREAS, Part II (b) and (c) of the Deed Restrictions of the Bel-Air Village Association, Inc. (the “Association”) states that lots inside Bel-Air Village “shall be used only for residential purposes”;

WHEREAS, there are properties inside Bel-Air Village which are being used for purposes other than residential, such as for purposes of a commissary or other commercial endeavors;

BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the Association shall serve on property owners who are found to have violated Part II (b) and (c) of the Association’s Deed Restrictions a Notice of Demand to cease and desist from such violation;

RESOLVED FURTHER That the following fines shall be imposed by the Association in case the property owner fails to cease and desist from violating the Association’s Deed Restrictions within three (3) months from receipt of the Notice of Demand from the Association:

|  |  |
| --- | --- |
| First Notice | PhP 50.00 per square meter per month |
| Second Notice | PhP 100.00 per square meter per month |
| Third Notice | PhP 200.00 per square meter per month |
| Fourth Notice | PhP 300.00 per square meter per month plus suspension of the right to:   1. Avail of the MIVA vehicular stickers; 2. Secure BAVA identification cards for household help/employees; 3. To use/rent the village facilities; 4. Apply for any permit, such as construction, demolition, renovation permits; 5. Any other right/privilege the Association deems applicable/necessary. |

RESOLVED, FURTHER, That the fines shall be cumulative;\*

RESOLVED, FINALLY, That the fines prescribed herein, do not prevent the Association from taking the necessary legal action to enforce compliance.

\*In case a member failed to cease and desist from violating Part II (b) and (c) of the Association’s Deed Restrictions within three (3) months from the receipt of the Notice of Demand from the Association, the member shall be liable to pay a penalty in the amount of PhP 50.00 per square meter. However, if after one (1) month or on the fourth (4th) month, a member still fails to cease and desist from violating the Deed Restrictions, the penalty shall be increased to PhP 100.00 per square meter. Then, after another month, the penalty shall be increased to PhP 200.00. If, after the accommodations given, the member consistently fails to comply with the demand, then, the penalty shall be increased to PhP 300.00 per square meter. In addition, the right of the member to avail of MIVA vehicular stickers, secure BAVA identification cards for household help/employees, to use/rent the village facilities; apply for any permit, such as construction, demolition, renovation permits; or any other right/privilege the Association deems applicable/necessary shall be suspended.

1. **Resolution No. 2019-10-02**

Title: Resolution on increasing the penalty for unleashed dogs

Resolution No. 2019-10-02

WHEREAS, it has been observed there is a growing number of dogs walking around the village unleashed;

WHEREAS, unleashed dogs pose a danger to the community;

WHEREAS, the current penalty for unleashed dogs is PhP1,000 per incident;

WHEREAS, increased penalties will deter the rise of unleased dogs around the community;

RESOLVED, AS IT IS HEREBY RESOLVED, that the penalty for unleased dogs is set at PhP5,000.00 for every incident;

RESOLVED FURTHER, AS IT IS HEREBY RESOLVED, that the penalty for every incident of dog bite is hereby set at PhP15,000.00 and the pet owner or concerned resident shall be liable for any and all medical expenses and costs incurred by the injured persons or the owner of the injured animal.

1. **Resolution No. 2019-10-03**

Title: Resolution on engaging an independent consultant who will review, analyze, and make recommendations with respect to the administrative practices, systems, processes, procedures, and policies of BAVA

Resolution No. 2019-10-03

RESOLVED, AS IT IS HEREBY RESOLVED, that BAVA will engage an independent consultant who will review, analyze, and make recommendations with respect to the administrative practices, systems, processes, procedures, and policies of BAVA for the purpose of streamlining them;

RESOLVED, FURTHER, that BAVA will engage MS. AMOR SANTIAGO and execute a consultancy agreement with her which will define the terms and conditions (including deliverables) as may be agreed upon by the parties;

RESOLVED, FINALLY, that GOV. JOSE VICENTE L. CAMUS is hereby authorized to negotiate the terms and conditions of, and enter into, the consultancy agreement on behalf of BAVA.

1. **Resolution No. 2019-10-04**

Title: Resolution allocating a budget for the Handog Pasasalamat raffle prizes

Resolution No. 2019-10-04

RESOLVED, AS IT IS HEREBY RESOLVED, That the Association allocate the amount of fifty thousand pesos (PhP50,000.00) for the raffle prizes to be given during the Handog Pasasalamat on November 29, 2019.

1. **FEBRUARY 2020 REGULAR BOARD MEETING**
2. **Resolution No. 2020-02-01**

Title: Resolution on the approval of the Geographical Information System (GIS)

Resolution No. 2020-02-01

BE IT RESOLVED, AS IT IS HEREBY RESOLVED that a Geographical Information System (GIS) for BAVA be implemented to provide a database for disaster preparedness and risk reduction and other purposes.

**31 MARCH 2020 REGULAR BOARD MEETING**

1. Resolution No. 2020-03-01

Title: Resolution on the BAVA Office procedures during Enhanced Community Quarantine

Resolution No. 2020-03-01

WHEREAS, the Enhanced Community Quarantine (“ECQ”) declared by the Philippine government over Metro Manila has led to the adoption of a work-from-home arrangement for most administrative personnel, including accounting personnel, at the BAVA administration office, and to unavoidable disruptions in BAVA’s administrative and accounting processes;

RESOLVED, AS IT IS HEREBY RESOLVED, that for the duration of the ECQ and until otherwise modified, extended, or shortened, BAVA is hereby adopting an expedited procedure for approving disbursements, as follows:

1. All members of the board of governors will create and join a Viber chat group for communications on disbursements during the ECQ.
2. Among the board of governors, and between the BAVA administration and the board of governors, proposals and requests for disbursements will be made directly to the governor who is the chairman of the committee that will be in charge of the proposed disbursement.

Where a proposed or requested disbursement does not appear to fall under any one committee, the request or proposal will be made to Pres. Reyes.

1. The governor in charge of the committee, or Pres. Reyes, as the case may be, will raise the request or proposal in the Viber chat group with the details of the disbursement, including

(a) the full and complete name of the payee (which will be written on the check, if applicable);

(b) the total amount to be paid;

(c) the purpose of the disbursement; and

(d) the preferred mode of payment (whether the disbursement is for emergency purposes for which payment could be made only in cash or whether the payment could be made in check which could then be encashed by BAVA or the ultimate payee).

1. In the Viber chat group, all members of the board of governors will vote to approve or disapprove the disbursement. If the board of governors resolves to approve the disbursement, GOV. PABLITO H. YAP will issue the check (for the signature/s of Pres. Reyes and / or Gov. Jose Vicente L. Camus) or disburse the cash, as the case may be.
2. BAVA security personnel will assist in and facilitate the release / of the cash or the circulation / encashment of the check, as the case may be.
3. VOM Ocampo and the governor who initiated the disbursement will take the necessary action to ensure that:

(a) the payee will immediately acknowledge, in writing, the receipt of the cash or check;

(b) the payee will, as soon as practicable, deliver to BAVA the official receipt or other document necessary to substantiate the payment to him and for accounting / tax purposes; and

(c) the BAVA Accounting Department will, as soon as practicable, implement the regular process for the approval of that disbursement, such as the issuance of a corresponding voucher and the recording of the disbursement in the books of BAVA.

RESOLVED, FURTHER, that for the duration of the ECQ, GOV. PABLITO H. YAP is hereby appointed as the custodian of all the check books of BAVA in all its bank accounts, with authority to write the checks for disbursements approved by BAVA in line with the foregoing expedited procedure and to call on BAVA security personnel to facilitate the circulation / encashment of the checks, as the case may be.

RESOLVED, FINALLY, that effectively immediately, all cash currently being safekept in the BAVA office will be delivered to GOV. PABLITO H. YAP who is hereby appointed, for the duration of the ECQ, as the custodian of BAVA’s petty cash, up to the amount of PHP100,000, with the authority to make emergency disbursements from the petty cash as may be approved by BAVA in line with the foregoing expedited procedure and to call on BAVA security personnel to facilitate the release of the cash.

1. Resolution No. 2020-03-02

Title: Resolution on the sanitation measures during Enhanced Community Quarantine

Resolution No. 2020-03-02

RESOLVED, AS IT IS HEREBY RESOLVED, that for the duration of the ECQ and until further directive from the Board, the following sanitation measures will be observed with respect to all persons and motor vehicles entering Bel-Air Village through any and all village gates:

1. All persons who are walking to enter Bel-Air Village will pass through a foot bath.
2. All motor vehicles seeking to Bel-Air Village (including those carrying stickers) will stop by the village gates for the spraying by the BAVA security personnel of their tires with a disinfectant.

RESOLVED, FURTHER, that BAVA security personnel shall hereby prohibit the entry of all persons (and their motor vehicles, as the case may be) who do not cooperate in the implementation of these entry sanitation measures.

RESOLVED, FURTHER, that VOM Ocampo is hereby authorized to identify potential suppliers of two high-quality sprayers, with the budget of PHP7,500 per sprayer, and make the necessary purchases based on terms and conditions that VOM Ocampo will agree with the suppliers in the course of their negotiations.

RESOLVED, FINALLY, that BAVA will continuously evaluate new studies on the best disinfectants that could be used in relation to these entry sanitation measures.